

**UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

AGENDA

**December 11, 2017
MS/HS Library**

Pledge of Allegiance

Acceptance of the Agenda and Minutes

The agenda for the December 11, 2017 Meeting	1.1
The minutes of the November 27, 2017, Regular Meeting & December 4, 2017, Special Meeting	1.2

Convene Regular Meeting

Verbal Communication

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

Comments from Visitors

Superintendent’s Report:

Presentations & Reports to the Board:

- ❖ **Change Orders – Jim King & Sarah Welch**
- ❖ **Request for Proposal (RFP) Process**
- ❖ **Math Minute – Sheila LaDouce**

School Board ACTION – NEW BUSINESS

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations	2.1
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Business

Approve Change Orders..... 3.1

MOTION to adopt all Personnel resolutions as presented:

Personnel

Appoint Long Term Substitute Music Teacher – I. Hutton..... 4.1

Appoint 2018 High School *Musical* Director – M. Gonzalez..... 4.2

Appoint Non-Certified Substitute Teacher /Teacher Assistant– B. Murphy..... 4.3

Adjournment



UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on December 11, 2017, at 7:01 p.m. at the MS/HS Library.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse, Carol Quill (*late arrival – 7:03 p.m.*) Barry Schwarting, Mary Seitz, Daniel Testa and Tom Weaver

Members Absent: None

Others Present: Jarett Powers, Marge Robbins, Katie Graham, Sheila LaDouce, Chuck Walker, Mike Wurster, Jim King, Sarah Welch and Mary Delaney

Pledge of Allegiance

Board President Barry Schwarting called the meeting to order at 7:01 p.m.

Acceptance of the Minutes & Agenda

Motion by: Tom Weaver Seconded by: Mary Seitz

- 1.1 RESOLVED, that the Board of Education accept the agenda of the December 11, 2017 Board meeting.
- 1.2 RESOLVED, that the Board of Education accept the minutes of the November 27, 2017 Regular Board Meeting and the December 4, 2017 Special Meeting.

Carried: 8-0

Convene Regular Meeting

Comments from Visitors - NONE

Superintendent's Report: Presentations/Reports to the Board

Change Orders – Jim King & Sarah Welch, Mary Delaney

Mary Delaney from CMS Delaney gave the board an overview of the progress of current construction at A.J. Smith Elementary. She stated the contractors are slightly behind schedule, but progress is being made and everything should stay on track. The Board asked for a report from her by December 22, 2017, as to the status of construction at the time prior to the holidays.

Jim King from King & King Architects spoke with the board about change orders and the process in which they would like to review and approve same. President Barry Schwarting told Mr. King that the board has a process in place through Superintendent Powers for change orders, dollar amounts and order of urgency so as to keep the process moving forward. Superintendent Powers expressed that when any unforeseen conditions/issues are found during construction, he is to be notified with a price point/estimate for the work prior to a response for approval of the work.

The board members discussed continued concerns with Jim King regarding work items coming forward as change orders along with items/equipment that were in the initial proposition that were cut due to funding cuts in the project. Unfortunately, certain equipment is now not a part of the project. Mr. King proposed a written agreement with the district that as change orders come through, the district would pay a design fee for the projects and King & King would then pay the cost of certain items; i.e. softball backstop, etc. President Schwarting expressed his dismay with King & King's omission of work from the bid documents which are now becoming issues. Mr. King expressed the district's contingency amount is set up for these particular items that come up during construction. However, Superintendent Powers said there isn't a surplus of that contingency as the *Smart Bonds* in the amount of \$300,000 coming from the State has not been approved and disbursed yet. Those funds may have to come from the contingency. Jim King suggested that he and Superintendent Powers conduct a conference call with the State Education Department Facilities Division to see how they can assist the district in the *Smart Bonds* approval process.

Superintendent Powers showed the board members a draft of a school brochure highlighting the district's educational programs, classes, etc. that distinguish Union Springs from other districts. The brochure will be finalized after some color edits and will be made available to the community and realtors for families interested in moving into the district.

Request for Proposal (RFP) Process

Requests for proposals for legal counsel will be sent out early next week to nine (9) different law firms who practice educational law as the board looks for possible cost cuts in the budget for the district.

Math Minute

Sheila LaDouce, Principal of Special Programs at Cayuga Elementary gave the math minute which consisted of:

- As of October, all students in the elementary school have either an iPad or a chrome book assigned to them;

- Students are heavily involved in the *Big Brainz & Imagine Math* programs, as the board saw first-hand at a board meeting in the fall;
- There is a half day intervention at Cayuga; a teacher supports reading intervention for half the day and math the other half.
- Since the inception of the above interventions, use of electronic devices and programming, all grade levels have improved; some grades by 10% from September to November.

School Board ACTION – NEW BUSINESS

Motion by: Tom Weaver

Seconded by: Jeffrey Culver

Instruction:

2.1 RESOLVED, that the Board of Education approve the following **Committee on Special Education**, recommendation for the 2017-2018 school year:

#658000319
 #610346147
 #610416019
 #610397748
 #610336648
 #658000266

Business:

3.1 RESOLVED, that the Board of Education approves the following change orders and directs the Superintendent and Board President to execute any documents necessary to effectuate this resolution for payment of same:

<u><i>Change Order No: GC-01(Nicoletta Building Contractors)</i></u> <i>Marker Board Adhesive Removal & Wall Repair</i>	\$ 6,444
<u><i>Change Order No: GC-02 (Nicoletta Building Contractors)</i></u> <i>Additional Rebar at Foundation Walls</i>	\$ 3,385
<u><i>Change Order No: P-01 (Siracusa Mechanical)</i></u> <i>Relocate Storm Line</i>	\$ 1,488

Carried: 9-0

Personnel:

Motion by: Ann Marie Daum

Seconded by: Tom Weaver

- 4.1 RESOLVED, that the Board of Education appoint **Isaac R. Hutton**, 23 Woodlawn Ave., Fairport, NY 14450 to the position of Long-Term Certified Substitute Music Teacher (1.0 fte) (Vocal), effective January 2, 2018 through approximately June 29, 2017, to be paid at a per diem rate of \$250.11 per day.
- 4.2 RESOLVED, that the Board of Education appoint **Marilla Rebecca Gonzalez**, 379 South Main Street, Geneva, NY 14456, to the Co-Curricular assignment of 2018 High School *Musical* Director, effective December 12, 2017, to be paid at the salary of \$1,92700.
- 4.3 RESOLVED, that the Board of Education appoint **Bethany Murphy**, PO Box 42, Aurora, NY 13026, to the position of Non-Certified Substitute Teacher at the rate of \$88.00 per day and Substitute Teacher Assistant at the rate of \$75.00 per day effective December 12, 2017.

Carried: 9-0

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of employment history of particular individuals at 8:37 p.m.

Motion by: Tom Weaver Seconded by: Jeffrey Culver

Carried: 9-0

Returned to regular session at 9:34 p.m.

Adjournment

Motion by: Randy Morehouse Seconded by: Carol Quill

To adjourn the Board meeting at 9:34 p.m.

Carried: 9-0

Respectfully Submitted,

Valerie Castiglia
District Clerk